

# Julian's Primary School PTFA

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## SCHOOL DISCO INFORMATION

January 2020

Dear West Norwood Parents/Carers

We are busy working on finalising plans for the school discos and wanted to give you some information which we thought might be particularly helpful for 'first timers' but also to help refresh everyone's memories as to how it is run.

**TICKET SALES – tickets can only be purchased in advance and via ParentPay.**

**The ParentPay deadline to buy tickets is noon on the day prior to the day the disco takes place (i.e. the Thursday). There can be no exceptions!** A great deal of admin is involved to ensure all children are accounted for and safe (registers are produced & children are checked in and out of each disco).

- When tickets are available for purchase on ParentPay a text reminder will be sent by the school
- Tickets cost **£4** and will go on sale via ParentPay on the following dates:

| DATE OF DISCO       | YEAR GROUP | TIME            | TICKETS ON SALE @ 4:00pm           |
|---------------------|------------|-----------------|------------------------------------|
| Friday 24th January | Reception  | 3:30pm - 4:30pm | Wednesday 15 <sup>th</sup> January |
| Friday 24th January | Year 3     | 4:45pm - 5:45pm | Wednesday 15 <sup>th</sup> January |
| Friday 31st January | Year 1     | 3:30pm - 4:30pm | Wednesday 22 <sup>nd</sup> January |
| Friday 31st January | Year 4     | 4:45pm - 5:45pm | Wednesday 22 <sup>nd</sup> January |
| Friday 7th February | Year 2     | 3:30pm - 4:30pm | Wednesday 29 <sup>th</sup> January |
| Friday 7th February | Year 5     | 4:45pm - 5:45pm | Wednesday 29 <sup>th</sup> January |

**\*\*\*No tickets will be available on the day or on the door and they cannot be paid for in cash\*\*\***

If you would like to volunteer to help supervise the discos or the walking bus, please email us at [juliansptfa@gmail.com](mailto:juliansptfa@gmail.com), subject line 'disco volunteer' or speak to your Class Rep.

## **WEST NORWOOD PARENTS/CARERS**

- **3:30pm session (Reception and Years 1 & 2)**

- Parents to collect children at 4:30pm from Streatham site. Come to the main entrance door by the office
- Children will not be allowed to change into full party clothes but could bring neon accessories if they have them e.g. bangles, stickers, hats, legwarmers, wristbands, sunglasses

- **4:45pm session (Years 3, 4 & 5)**

- Parents to drop children off at Streatham for 4:45pm, and collect at 5:45pm. Come to the main entrance door by the office
- Children **are** allowed to come in party clothes for this session only
- Parents **will not** be able to wait inside the building after drop off, unless they are volunteering

**NB: All children will need to be signed out by their teachers on collection**

### **West Norwood Walking Bus Volunteers**

- Walking Bus volunteers – 3pm arrival at West Norwood to get briefing;
- For safeguarding reasons, you will not be able to help supervise the walking bus if you have any children in buggies or dogs with you as the focus has to be on escorting the children safely from one site to the other
- Wristbands are given to all class teachers to be given to each child that has paid for the disco
- Ticket price includes a packet of Pom Bears; a drink (either juice or water) and neon-glow facepaints. If any child has a known allergy to Pom Bears or face paints please make this known to the PTFA so an alternative snack can be provided for their child.

### **AFTER-SCHOOL CLUBS**

If your child usually attends any after-school activity, club or childcare on a Friday, you will need to make arrangements directly with them regarding your child being taken to the after-school club if you are unable to collect him/her from the disco.

We hope you are excited for your children. The discos are one of the highlights of the PTFA calendar, not only for the children but also for the volunteers and teachers who help out.

Any questions, please email us or submit it via your Class Rep.

Thanks

PTFA Committee