



## **Julian's Primary School Special Educational Needs and Disability (SEND) Information Report**

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<b>Updated on:</b>	<b>Changes made:</b>
<b>22.09.16</b>	<b>Changes in middle leadership and SEN team structure.</b>
<b>19.10.17</b>	<b>Changes in SEN team structure. Interventions and external agencies details updated.</b>
<b>08.10.18</b>	<b>Changes in SEND leadership. Changes of SEN governor. Interventions and external agencies details updated.</b>

This policy should be read in conjunction with other school policies including:

- Single Equalities Policy
- Teaching and Learning
- Behaviour and Anti Bullying Policy

All Lambeth maintained schools have a similar approach to meeting the needs of pupils with Special Educational Needs and Disabilities and are supported by the Local Authority to ensure that all pupils, regardless of their specific needs, make the best possible progress in school. All schools are supported to be as inclusive as possible, with the needs of pupils with a Special Educational Need/s and or Disabilities being met in a mainstream setting wherever possible, where families want this to happen.

Julian's Primary school will make its best endeavours to ensure that the necessary provision is made to meet the needs of individual children with SEND.

### **Definition of Special Educational Needs (SEN)**

(SEND Draft Code of Practice April, DfE 2014)

*A child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for him or her.*

*A child of compulsory school age or a young person has a learning difficulty or disability if he or she:*

- *has a significantly greater difficulty in learning than the majority of others of the same age,*
- or**
- *has a disability which prevents or hinders him or her from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools*

*The school will meet the needs of children with the following SEND:*

- *Communication and interaction*
- *Cognition and learning*
- *Social, mental and emotional health*
- *Sensory /physical*

The school works with the principle that where a child's behaviour is problematic this is usually the product of other issues and may be a response to the child experiencing one or more of the four categories of SEN listed above.

The information below details the offer within the school and ways in which parents/carers and children may access the support required.

The first point of contact for all concerns regarding SEND is a child's class teacher. S/he is responsible for:

- Making sure that all students have access to good/outstanding teaching and that the curriculum is adapted to meet a child's individual needs
- Ensuring that all children in the class make good progress and develop well whether or not they receive specialist support
- Identifying concerns that a child may have SEND
- Checking on the progress of a child and identifying, planning and delivering any additional help they may need (this could include targeted work, additional support, adapting resources etc.) and discussing amendments with the SENCO as necessary.
- Contributing to Access Passports in line with the school policy, and sharing and reviewing these with parents/carers at least once a term. Access Passports detail a child's strengths and difficulties, the targets set for them to achieve, and the strategies which can be used to help their learning.
- Making sure that the school's SEND Policy is followed in the classroom and for all the children with any SEND that they teach.

### **School staff with specific responsibilities for SEND**

#### **Inclusion Manager**

Inclusion Managers assist the Executive Headteacher and Heads of School in the effective leadership, organisation and management of inclusion and inclusive practice and in developing a clear, distinctive vision for inclusion both now and in the future. The Inclusion Managers are Stavroula Petropoulou - Streatham Site - (BA, QTS, MA, NASENCO) and Izabela Wilinska – West Norwood Site - (BA, QTS, MA, NASENCO). You can contact Stavroula and Izabela on 020 8761 1894 or [spetropoulou@juliansprimary.org.uk](mailto:spetropoulou@juliansprimary.org.uk) and [iwilinska@juliansprimary.org.uk](mailto:iwilinska@juliansprimary.org.uk)

#### **Responsible for:**

- Coordinating all the support for children with special educational needs or disabilities (SEND) and developing the school's SEND Policy to make sure all children get a consistent, high quality response to meeting their needs in school
- Ensuring that parents/carers are:
  - involved in supporting their child's learning
  - kept informed about the support their child is receiving
  - involved in reviewing their child's progress
- Liaising with all the outside agencies who may be coming into school to help support a child's learning e.g. Speech and Language Therapy, Educational Psychology etc.
- Updating the school's SEND register (a system for ensuring all the SEND pupils in this school are known) and making sure that there are excellent records of individual children's progress and needs

- Supporting class teachers with writing an Access Passport
- Providing specialist advice and support for teachers and support staff in the school so they can help children with SEND to achieve their best possible progress

## **The Governing Body**

Responsible for making sure that the necessary support is made for any child who attends the school who has SEND.

- The Governing Body has appointed a named member responsible for inclusion– Caroline Taylor. You can contact Caroline via the school office.
- All staff at Julian's are involved in implementing the school's policy on Special Educational Needs and may be directed accordingly by the Executive Headteacher and Heads of School.

**Julian's Primary School is committed to ensuring that children with special educational needs and/or disabilities (SEND) are not treated unfavourably.**

**The section below outlines the different types of support available for a child with SEND at Julian's Primary School**

There is a graduated approach to SEND at Julian's Primary school with four different levels of support for children with additional needs.

### **1. Quality first teaching by class teacher**

For a child this would mean:

- That the teacher has the highest possible expectations
- That all teaching is based on building on what a child already knows, can do and can understand
- Different ways of teaching (for example, practical activities and visual supports) are in place so that a child is fully involved in learning in class
- Where required specific strategies (which may be suggested by the SENCO or outside agencies) are in place to support children to learn
- Assessing a child's progress throughout the year. Targets are set for children to ensure that gaps in their understanding and learning are addressed

### **2. Targeted interventions**

When the class teacher identifies that a child has additional needs the class teacher will work closely with the Inclusion Manager and parents/carers (or where the LA is the legal carer, the child's social worker) and when appropriate relevant specialists and the child themselves to develop an access passport. The access passport will record the child's

targets, strengths and support needs, additional interventions and support strategies for this child. In addition the child may also receive specific, targeted interventions:-

- Interventions may be run in the classroom or in sessions outside of whole class learning
- They may be delivered by a teacher, Teaching Assistant (TA), or Early Years Educator (EYE) who has had specific training to run these groups
- Learning Mentors (LM) who work across the school may support children with behavioural or emotional needs
- Children will engage in group or individual sessions with specific targets to help them to make progress
- Interventions are planned under the guidance of the SENCO and class teachers
- Interventions are monitored and reviewed by the SENCO and class teachers – the school has a focus on evidence based interventions

Access passports are reviewed every term and parents/carers are invited to review the support the child has received with the child's class teacher and any other relevant staff. At these meetings targets and outcomes are assessed and where necessary new targets are agreed and support strategies are up-dated.

### **3. Specialist interventions or groups run by outside agencies e.g. Speech and Language therapy, Educational Psychology, Occupational therapy and play therapy**

At this stage specialist interventions may be from Local Authority central services such as:

- Lambeth Hearing Support Service (LHSS) for children with a hearing difficulty
- Occupational therapy
- School nurse
- Autism Advisory Service

In addition to this, Julian's Primary School:

- Has bought in Speech and Language Therapy services from the NHS and extra sessions delivered by a private, qualified speech and language therapist
- Has bought in sessions from the Lambeth Educational Psychology Service to provide support for children, staff and parents/carers
- Employs a play therapist in school one day a week per site
- Employs a counsellor in school two days a week per site
- Provides access to music therapy half a day on each site

For a child this would mean:

- A parent/carer may be asked to give permission for the school to refer a child to an outside agency e.g. a Speech and Language Therapist or an Educational Psychologist. This will help the school and parents/carers further understand a child's particular needs and be able to support them more effectively

- The specialist professional will work with a child to understand their needs and make recommendations, which may include:
  - i. Making changes to the way a child is supported in class e.g. individual support from a member of staff or changing some aspects of teaching to support them better*
  - ii. Set clear targets including specific support the specialist can offer*
  - iii. Setting up an intervention group run by school staff under the guidance of the outside professional e.g. a social skills group*
  - iv. Setting up an intervention group or individual work directly with the outside professional*
- If the above support and interventions do not help the child make progress, then the school will work with parents/carers, the child and specialists to develop an SEN support plan. The SEN support plan will build on the access passport. It will outline the child's strengths and needs; targets, strategies and interventions will be set alongside input from parents/carers and external agencies. An SEN support plan must be implemented and reviewed several times before the school can apply for a child to be assessed for an Education, Health Care Plan (EHC Plan) (please see below).

#### 4. Specified individual support

- Children with an EHC Plan are entitled to specified individual support. EHC Plans came into action in September 2014 and replaced Statements of Special Educational Needs. EHC Plans may be awarded to children who need more support than the support described above, which cannot be provided from the resources the school already has. This support is available for children whose learning needs are severe, complex and potentially lifelong.
- An application for an EHC Plan is done in full partnership with the parent/carers and their child. After the school has sent in the request to the local authority, the LA will decide whether they think a child's needs are sufficient to need statutory assessment.
- Children will continue to receive
  - Quality First Teaching
  - Targeted Interventions
  - Support from outside agencies such as SALT, EP, OT

#### ***In addition to this:***

- The EHC Plan or Statement will outline any additional individual or small group support a child will receive. For example children with a diagnosis of Autistic Spectrum Disorder (ASD) may receive support from the Lambeth ASD Advisory Service.
- Where necessary an individualised curriculum may be developed for a child.
- The Lambeth Local Offer website contains full information of the services available to children, young people and their families under the Lambeth Local Offer.

### **How will we support a child with identified SEND starting at school?**

- If a child has been allocated a place in our school by the local authority and they have a SEND, we ask that parents/carers contact us as soon as they are offered the place as we may not have details of their needs at this stage
- Parents/carers will be invited to visit the school with their child to have a look around and meet the Inclusion Manager
- If other professionals or outside agencies are involved in supporting a child, a Multi-Agency Team (MAT) meeting will be held to discuss the child's needs. We will share strategies that are used, and ensure provision is put in place before the child starts school
- Where the school is notified that a child with SEND is starting at the school the Inclusion Manager will normally make a home visit with the class teacher
- The Inclusion Manager will visit the current setting the child attends if applicable
- The school may suggest ways that we can help your child to settle more easily, any changes will be agreed with parents/carers at the MAT meeting
- The staff will closely monitor the progress the child makes and discuss this with parents/carers

### **How else may a child be identified as having a specific SEND learning difficulty?**

- The teacher continually assesses the needs of all children in their class
- Termly meetings are held with senior managers and each class teacher to look at all children's progress and check on any child who is not making expected progress. The Inclusion Manager will then arrange to meet teachers to plan ways of supporting any children who are not making the best possible progress and plan interventions where needed
- Support is reviewed and if a child has not responded to the support, we will speak to the parents/carers and an Access Passport will be drawn up
- Access passports are reviewed each term and specialist support is identified as needed
- If a child continually requires a significant amount of support and they are not responding to interventions and support from the outside agencies, they will receive an SEN support plan. This document will outline the child's needs in preparation for an EHC plan

### **How will the school let parents/carers know if they have any concerns about a child's learning?**

- If a child is identified as having a potential SEND need, and high quality personalised teaching has not met that need, the school will set up a meeting to discuss this with parents/carers in more detail
- Initially the class teacher will speak to parents/carers to discuss concerns and to listen to any concerns they may have
- The school may suggest that a child needs some agreed individualised support in school. They will tell parents/carers how the support will be used and what strategies will be put in place



- If further action is needed, a meeting may be set with the SENCO/Inclusion Manager who will discuss the next steps with parents/carers

### **How are the staff at Julian's Primary School supported and trained to work with children with SEND?**

- The SENCO/Inclusion Manager will support the class teacher in planning for children with SEND
- The school has a school development plan including identified training needs for all staff
- A programme of training is developed in the school as needs are identified. This may include:- whole school training on SEND issues or to support identified groups of learners in school, such as ASD, dyslexia, SALT etc and whole staff training to share knowledge, strategies and experience, to ensure consistency of the school's approach for children with a SEND
- Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class e.g. the ASD Outreach service, SALT service or medical /health training to support staff in implementing care plans
- Individual training for an identified staff member linked with the needs of a child with special educational needs and/or disabilities
- Training may be identified through the school's rigorous performance management process. Training takes place on a regular basis

### **How will the teaching be adapted for a child with SEND?**

- Class Teachers plan lessons according to the specific needs of all groups of children in their class
- Planning and teaching will be adapted on a daily basis if needed to meet a child's learning needs and to increase a child's experiences
- Specially trained support staff can implement the teachers modified/adapted planning
- Specific resources and strategies will be used to support the child. This may be in an individual, group or whole class situation, so that they can learn most effectively and become independent learners
- Teaching will include any targets or suggestions made by outside agencies, when appropriate

### **How does Julian's Primary School measure children's progress and how will parents/carers be informed?**

- Children's progress is continually monitored by their class teacher
- Their progress is reviewed formally three times per year
- Children have maths and literacy targets in their work books, which are continually marked against and re-set
- Parent / carer meetings are held three times a year and children's targets will be shared with parents/carers
- Formal end of year reports are provided



- SALT targets are reviewed termly by the therapist and these are shared with parents/carers
- If a child has an Access Passport or SEN support plan, the school will review and set targets up to three times per year
- If a child has an EHC Plan or a Statement, their Access Passport will reflect the strategies and developmental targets in the Plan. This will be reviewed three times per year
- The progress of children with an EHC Plan or statement is formally reviewed at an Annual Review with all adults, including parents/carers, who are involved with a child's education

### **What support do we have for parents/carers as a parent/carer of a child with SEND?**

- We encourage parents/carers to talk to their child's class teacher regularly so we can help parents/carers support their child at home
- Access class website pages regularly to keep up to date with class and home learning. These are available on the school website [www.juliansprimary.org.uk](http://www.juliansprimary.org.uk)
- The SENCO/Inclusion Manager is available to meet with parents/carers to discuss children's progress or any concerns parents/carers may have
- Meetings can be arranged with outside agencies who work with children with SEND, and they can offer parents/carers advice on how best to support their child at home
- Access Passports will be written and reviewed alongside parents/carers, for children with statement/EHC plan or an SEN support plan

#### ***In addition:***

- We regularly hold workshops for parents/carers of all children in the school, for example in relation to reading, phonics or maths
- If a child is undergoing statutory assessment for an EHC Plan parents/carers will also be supported by the Children's Services SEN Team. They will ensure that parents/carers fully understand the process

### **Is Julian's Primary School physically accessible to children with SEND?**

- All school sites are accessible to children with physical disabilities
- Classrooms may be adapted to ensure rooms are accessible for children with disabilities
- We ensure that high quality equipment is used and is accessible to all children regardless of their needs

### **How will Julian's Primary School support children when they are leaving this school, or when moving on to another class?**

***If a child is moving to another school:***

- The school will contact the new school's SENCO and ensure s/he knows about any special arrangements or support that needs to be made for a child
- Where possible the school will support a visit to the new school in advance of the move
- The school will make sure that all records about a child are passed on as soon as possible

***When moving classes in school:***

- Information will be passed on to the new class teacher in advance and in all cases, a planning meeting will take place with the new teacher
- If a child would benefit from having a transition book, which outlines what to expect in their new class, this will be arranged for them

***In Year 6:***

- If a child has an EHC plan, the SENCO from the secondary school will be invited to attend the annual review or a transition meeting
- The school will run transition sessions for a child to attend, which will support their understanding of transitions and any changes ahead
- Where possible a child will visit their new school and in many cases staff from the new school will visit the child in this school

**Further Information**

**For further information about support available to children in the London Borough of Lambeth with SEND please see the Local Offer for Lambeth**

The contact details for all SEND support services can be found on Lambeth Local Offer website. The Lambeth Local Offer website contains full information of the services available to children, young people and their families under the Lambeth Local Offer.

<https://www.lambeth.gov.uk/send-local-offer>