



Julian's Primary School
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Co-Chairs
Sam Wickens – Tyrie Ouin - Pina Piercy

Treasurer
Joanna Williams

Julian's PTFA AGM Meeting Minutes

Date: 20/09/2018

- Welcome and introductions by Pina - new parents to the school welcomed. Pina introduces Andy and Steven from the school and thanks them for their support. Andy reiterates the importance of the role of the PTFA for new parents in attendance. He explains the purpose of the PTFA, that it is a registered charity, a fundraising body which is obliged by law to maintain an elected committee of members as well as financial and structural integrity which is potentially auditable by the Charities Commission. He also explains that with 930 children on the school roll there could be at least 1500 people at the meeting (as parent 'members').
- Summary of Co-Chairs Annual Report - Tyrie and Pina
 - *Acknowledgements/thanks - Overview of events held in 2017/18 and how funds are raised:* Summer and Christmas Fairs, cake sales, discos (6 over 3 weeks), annual Fish and Chip Quiz.
 - *Overview of what money has historically been spent on;* mud kitchens, sponsorship of football team including entry to the league and kit, sports equipment for the playground, year 6 leavers yearbooks, theatre trips.

- *Breakdown of money committed to annual and ad-hoc activities* - this year the PTFA have committed to pay for or offered a contribution to the following: new noticeboards at both sites to help improve communication with parents/carers, ESOL (bilingual) books covering 11 out of the 52 languages spoken at the school; a shed to store all the PTFA bits and bobs on site, kit, coaching fees and league entry for the football team; gazebo's for both reception playgrounds; sports equipment for both playgrounds and new floor markings on both ball courts and play areas; year 6 leavers yearbooks and end of year activity; Christmas Panto for all children.
- Summary of Treasurer's report
 - Cash in the bank at start of the school year = £34,671
 - Net Profit made from events held last year = £12,585 Jo Williams highlighted that we raised over £11k gross at the last Summer Fair with a net profit of just under £7k. Cake sales typically generate £500 and are a great earner as no financial outlay involved.
 - Committed funds = £23,943
 - Cash left in the bank = £10,728
- AOB
- Committee Positions vacant/new - hustings

AOB

- Steve makes everyone aware that it is the school's 50th Anniversary this year
- **Coffee mornings:** Due to work commitments, Carolyn Southall is no longer able to deliver coffee to Streatham for future coffee mornings. Alex from the Cake House at Crown Point has offered to provide coffee for the Streatham site. Pina to coordinate with Carolyn and arrange collection of coffee from Alex. It was also agreed that coffee mornings are to take place every month at both sites to help increase attendance. Posters to be created reminding parents of coffee mornings to be put up at both sites in the morning. Sibel Sweeney (Blackbird Bakery) as offered to look into providing refreshments for future coffee mornings.
- Additional fundraising opportunities
 - It is suggested that we ask the school if we can add a 'PTFA contribution' button to ParentPay. Andy has said he will look into that.
 - Pina is also researching 'text to donate' providers to see if there are any free services that don't require subscription.
 - Jo Williams also mentioned 'Amazon Smile' which has now been set up. It was agreed that some parents may not want to use it but it was suggested that they be informed of how they can engage it with as still a potential source of funds.

Hustings

- Tyrie Ouin stands down as Co-Chair and Sophie Irving is voted in as new Co-Chair
- Sam Wickens stands down as Co-Chair
- Michelle Perry stands down as joint Social Media Manager leaving the position to be filled working alongside Helen Burness
- Lucy Lee is voted in as the new Secretary
- Natalie Newman is voted in as Co-Treasurer to work alongside existing treasurer Joanna Williams
- A new role of 'Head of Sustainability' is created with Melanie Lucking being voted in. Melanie will work alongside the school's Eco squad to ensure all events generate minimal waste and have minimal environmental impact.
- Claire Johnson offers to help with copywriting and proof reading.
- Nikki Hughes and Chereiss Wilson both offer to help out at events and provide support where needed.

In attendance

Tyrie Ouin
Sally Rickard
Nikki Hughes
Sophie Irving
Michelle Perry
Melanie Lucking
Lucy Lee
Joanna Williams
Pina Percy
Shital Sha
Jo Maylin
Clare Johnson
Natalie Newman
Chereiss Wilson
Sam Wilkins
Carolyn Collin
Liz Boyd
Sarah Harris
Sibel Sweeney
Andy Foster

