

Zoom Meetings: Further Information including Safeguarding

At Julian's we would like to keep up to date with you and your children during lockdown. To do this we will continue to use Zoom for our video-calling. Each teacher has set up a Zoom Education account in order to conduct these sessions. You do not need to download Zoom in order to access these calls (simply follow the link provided in the email by your child's class teacher).

Initially these sessions will be to check in and establish expectations with the children and then individual year groups will decide on the focus for any further meetings.

We will never ask to video call with you or your child outside of our school hours which are currently Monday-Friday 9:00am-3:30pm.

When we make the video call, please follow these simple steps and rules:

1. Make sure the computer is in a suitable place, (not in a bedroom or bathroom for example) and the background is clear, showing just the wall.
2. For your child's safety, we will not record our call with them, but we will, on occasion, have an additional adult present as an observer (within audible distance). This will usually be a Teaching Assistant, another member of the teaching staff or a member of SLT.
3. You may have read about problems with video calling software. Teachers are directed to ensure that they have closed any open tabs or documents that they have not prepared for presentation via Zoom, before the call begins. They are also instructed to carefully consider data protection in ensuring no identifying information about themselves or the children is visible on the webcam. All calls by teachers will also be conducted from school premises. Teachers will ensure that they are the first and last to enter and leave the Zoom meeting, so conversations are always supervised. For additional security, Zoom Education also allows teachers to lock the meeting once everyone is in attendance. Chat will also be disabled on Zoom so that children can focus on their teacher and the reading taking place.

To protect you and your child further, please:

1. Ensure that no identifiable contact information, such as addresses on envelopes etc. are visible on the webcam.
2. Ensure everyone in the household is aware that a video call is taking place, so they do not pass behind your child and appear on the webcam, make excessive noise or say something inappropriate.
3. Your child and anyone who may appear, even momentarily, on the webcam, must be suitably dressed (for example, not wearing pyjamas).
4. We will on occasion have an additional school adult within audible distance on the video call and we would like parents/carers to be within audible distance when our call takes place.

There should be no inappropriate content on any of our video calls. Please contact the school if you have any concerns about any of the content of the video call.

If you would like any further information, please do not hesitate to get in touch with the Deputy Heads of School for your child's site.

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WN: Catherine Osborne (cosborne@juliansprimary.org.uk)