



## **Julian's Primary PTFA AGM Report**

**2023-2024**

The PTFA is a **charity** run by an elected committee of parents and teachers whose main purpose is to improve and advance the education of the pupils at Julian's School by:

- **providing and helping in the provision of facilities for education at Julian's School including the organisation of social and other events**
- **to promote good relations between staff and parents**
- **to promote the wellbeing of pupils.**

Last year was a huge success for the PTFA – we got back our mojo and flew with it!

### **Things we have done over the year**

The new committee began their roles early October 2023 and we have been really pleased with how the year has run as well as the funds we have raised and spent.

#### **Autumn Term '23**

- The Halloween cake sale was our first event with the new committee which provided us with a fantastic profit to start our new year.
- The usual first Friday of the month coffee mornings and second-hand uniform sales continued after reading mornings each month.
- Black History Month Books were bought for both sites to enrich their libraries.
- We held our first wreath making event at The Great Northwood for 25 participants – it sold out in a number of days. It was a great success and created another large profit.
- Festive Friday was held at both sites again using the token system. It nearly didn't go ahead due to the lack of parent volunteers at West Norwood. Fortunately, we were able to amalgamate a couple of stalls to stretch the volunteer numbers further. This was again a huge success and was well attended on both sites. Stalls included mulled wine and hot chocolate, snacks, sweet tombola, soft toy tombola, name the squishmallow, re-gifting, biscuit decorating, crafting and tree of life. Everything was done and dusted by 5.30pm too!

#### **Spring Term '24**

- We held a snowman soup sale in early January to use up leftover hot chocolate from Festive Friday. This was a great way to use up unwanted stock but also a relatively stress free and efficient way to sell hot chocolate!
- We purchased sports equipment for each year group ensuring there was a colour assigned to each year for the children to use at playtime.

- We had our annual Fish and Chips Quiz in March. We were really pleased as it sold out this year! As per usual food was supplied by Knight's Hill Fish Bar with the vegetarian option being supplied by Sole Luna.
- We arranged our second Spring Trail supported by over 20 businesses in West Norwood which gave the children a fun activity to do over the Easter holidays as well as great offers for the parents.
- The annual Valentines and Easter bake sale continued to be incredibly popular and again brought healthy profits.

### **Summer Term '24**

- May also saw a sprucing up of the Streatham Reception area. Fences were painted, mud kitchen enhanced, pallet play walls were created to improve the initial view of the school. This day had many volunteers (over 40) including staff who were rewarded by bbq food and drinks. There was also a team of willing volunteers to build the OPAL shed which had been purchased. This was project-managed by a parent due to the scale and skill required.
- The Summer Fair was a huge success raising nearly £10K. We used the token system again which enabled more autonomy with children to spend their tokens without the hassle of money or change. We had a large number of external stall holders who added another dimension to the fair and we ensured queues were kept to a minimum wherever possible.
- We enabled the school to take part in the Trees for Cities initiative on both sites by contributing 20K towards the 100K spend. Work started at West Norwood in the courtyard where seating areas and planters have improved the space tremendously. The project also used ideas from the children as well as trained up staff.
- After the Year 6 parents had raised enough funds for their leaving party, we then continued the Fab Fridays (profitable lolly sales) until the end of term.
- As a thank you to staff, we also arranged a Thank You Breakfast on the last day of term where staff were met with coffee, egg baps and a range of pastries and fruit.

### **Things the school specifically asked us for**

- The school asked us to help them with a number of initiatives and required equipment for the school. We have:
- funded the Primary Shakespeare experience for all children in year 5,
- funded the pantomime for all children on both sites in January
- Price matched each year group with an extra £500 for resources
- The Year 6 Year book was also paid for by the PTFA and has been ring fenced to continue to do so in the future.
- Storage facilities for the Reception playgrounds
- Most excitingly was the Trees for cities initiative where we donated £20K for the school to receive £100K worth of work at both sites. The work at West Norwood has nearly finished and will be commencing at Streatham very soon.

### **The PTFA Team and Volunteers**

We would like to thank all those involved in the PTFA committee for their fantastic dedication to pushing through the new initiatives and events. Their selfless commitment to give up their time in order to make our PTFA events happen does not go unnoticed and we thank them wholeheartedly for this. Huge thanks also goes out to the PTFA Class Reps and volunteers who also tirelessly ensure the smooth running of the events by sending out messages to their classes, organise rotas for the summer fair and also offer their time to help out at the events.

### **Upcoming PTFA events**

- In this new academic term we have already given new water bottles to every reception child as well as creating wellbeing packs for their parents
- Communication continues to be on the top of our agenda whereby feedback shows parents feel much more informed about the upcoming events and how their money has been spent. The PTFA Post continues to be a way in which we update parents about the work of the PTFA and we continue to have more of a digital presence through regularly updated Instagram and Facebook feeds.
- The PTFA Class Rep group has been streamlined with clarity as to who is repping for which class.
- Coats have been purchased for children who need them via the Parentkind No cold child initiative with the company Fatface as well as offering some parents the chance to buy them at a highly reduced price.
- IQ Christmas card design fundraiser was sent out to all children on both sites for their chance to design their own Christmas card and then be able to purchase sets of them online.
- Pantomimes have been booked for all year groups for early January 2025.
- Halloween, Valentines and Easter Bake sale have also been booked in to continue the success from previous years.

### **The quest to gain more volunteers**

We are always on the lookout for more volunteers as these events do not run themselves. A request in the last newsletter with how parents can get involved and marketing via the PTFA notice boards, signs around the school, through the well-being reception packs and through PTFA text messages and social media posts also targets this. We still have a long way to go and we are especially looking to increase the volunteers currently on the West Norwood site. We are also aware that we need new people to add to the committed group of volunteers. Current committee members are nearing an end of their time at Julian's and so new keen volunteers will be needed over the next few years to take up the mantle.

**Lucy Cliff**

**PTFA Chair 2023-2024**

**November 8th 2024**

## 2023 / 2024 Financial Statement (1st September 2023 - 1st September 2024)

| MONEY IN                                        |                |
|-------------------------------------------------|----------------|
| STARTING BALANCE SEPT 2023                      | £27,141        |
| Private Donors                                  | £319           |
| Estate Agent Boards                             | £1,500         |
| Easy fundraising Cash Back                      | £110           |
| Summer Fair Stall Sales                         | £170           |
| Fundraising Events (sum up and cash donations)* | £25,287        |
| <b>TOTAL INCOME</b>                             | <b>£27,387</b> |

| MONEY OUT                                          |                |
|----------------------------------------------------|----------------|
| Expenses: All fundraising events and other         | £11,234        |
| Expenses: Parent kind Membership                   | £153           |
| PTFA Investment: Match the year group budgets      | £1,609         |
| PTFA Investment: Year 6 Non PGL Activities         | £500           |
| PTFA Investment: Reception Playground Refresh      | £412           |
| PTFA Investment: Black history month library packs | £607           |
| PTFA Investment: Sports Equipment and Panto        | £1,424         |
| PTFA Investment: Year 5 DR Resources               | £48            |
| <b>TOTAL OUTGOINGS</b>                             | <b>£15,987</b> |

|                                                   |         |
|---------------------------------------------------|---------|
| <b>CLOSING BALANCE SEPT 1ST 2024</b>              |         |
| Starting Balance + Total Income - Total Outgoings | £38,541 |

Please note that whilst Trees for Cities, Primary Shakespeare and Year 6 levers books were agreed in 2023 / 2024, they were only invoiced at the start of 2024 / 2025 academic year on 02.10.2024, a total of £26,147. Current balance at the time of AGM publication is £11,800, these items will be reconciled in the 2024 / 2025 financial statement, however they were commitments from the 2023 / 2024 academic year.

\*Estimated net breakdown of fundraising events across the year

|                                                               |                |
|---------------------------------------------------------------|----------------|
| Halloween Cake Sale (cash - Streatham site)                   | £657           |
| Coffee morning and uniform sale                               | £150           |
| Wreath Making                                                 | £751           |
| Coffee morning and uniform sale Oct / Nov                     | £64            |
| Festive Friday                                                | £3,793         |
| Coffee morning and Hot Chocs Jan                              | £308           |
| Valentines Cake Sale and coffee morning / uniform Feb         | £791           |
| Easter Cake Sale, Spring Trail & Coffee Morning March / April | £885           |
| Fish and Chips Quiz                                           | £944           |
| Summer Fair                                                   | £9,390         |
| Coffee mornings and Fab Fridays in June and July              | £1,075         |
| <b>TOTAL</b>                                                  | <b>£18,809</b> |

**Stephanie Marks**  
**PTFA Treasurer 2023-2024**  
**November 8th 2024**