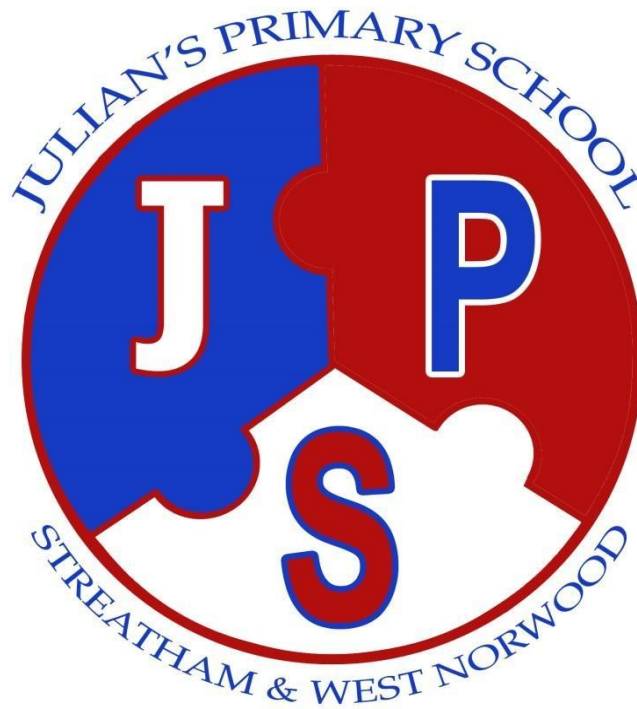
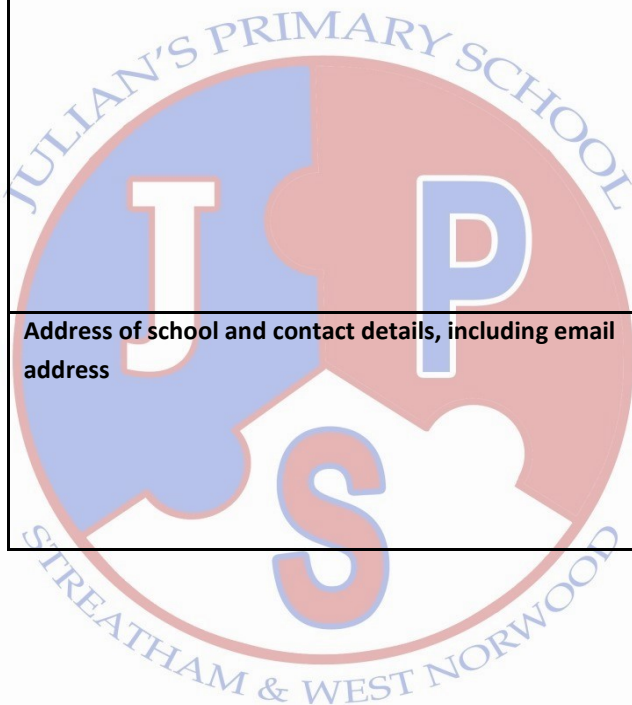


Julian's Primary School

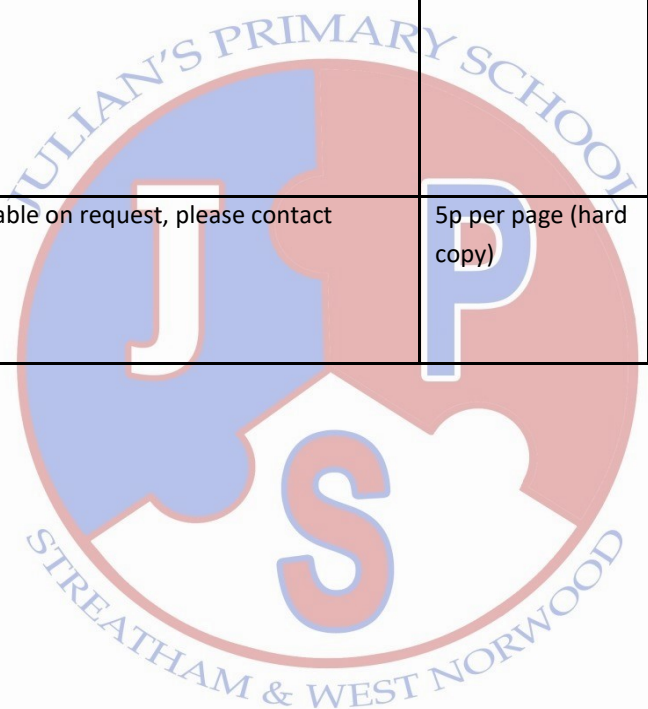


Published Guide to Information

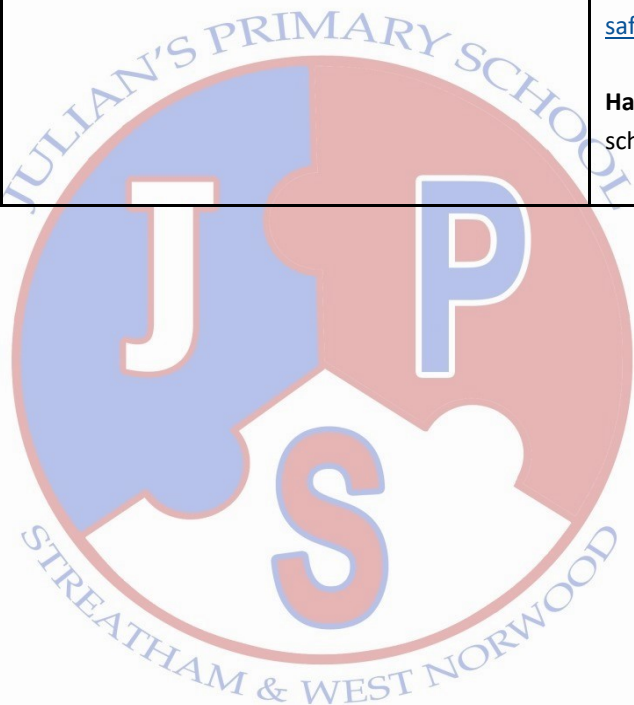
Information	How the information can be obtained	Cost
Class one: Who we are and what we do (organisation information, structures and contacts) (current information only)		
Who's who in the school	Website: https://www.juliansprimary.org.uk/our-team/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Who's who on the governing body and the basis of their appointment	Website: https://www.juliansprimary.org.uk/governors/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Instrument of Government/Articles of Association	Website: https://www.juliansprimary.org.uk/governors/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Contact details for the Executive Headteacher, Heads of School and for the governing body via the school	Website: https://www.juliansprimary.org.uk/contact-details/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Staffing Structure	Hard copy: available on request, please contact school office	5p per page (hard copy)
School session times and term dates	Website: https://www.juliansprimary.org.uk/term-dates/ https://www.juliansprimary.org.uk/contact-details/ Hard copy: available on request, please contact school office	Free Free 5p per page (hard copy)
Address of school and contact details, including email address	Website: https://www.juliansprimary.org.uk/contact-details/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)



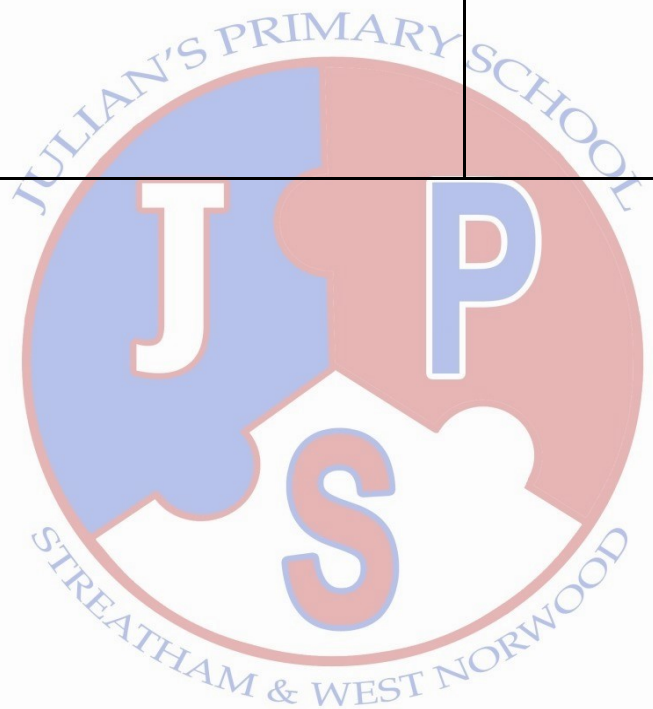
Information	How the information can be obtained	Cost
Class two: What we spend and how we spend it (financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit) (current and previous financial year, as a minimum)		
Annual budget plan and financial statements	Hard copy: available on request, please contact school office	5p per page (hard copy)
Capital funding	Hard copy: available on request, please contact school office	5p per page (hard copy)
Financial audit reports	Hard copy: available on request, please contact school office	5p per page (hard copy)
Details of expenditure items over £2000 – published at least annually but at a more frequent quarterly or six month interval where practical	Hard copy: available on request, please contact school office request	5p per page (hard copy)
Pay policy	Hard copy: available on request, please contact school office	5p per page (hard copy)
Staff allowances and expenses that can be incurred or claimed, with totals paid to individual senior staff members (Senior Leadership Team or equivalent, whose basic actual salary is at least £60,000 per annum) by reference to categories	Hard copy: available on request, please contact school office	5p per page (hard copy)
Staffing, pay and grading structure. As a minimum the pay information should include salaries senior staff members (Senior Leadership Team or equivalent, as above) in bands of £10,000; for more junior posts, by salary range	Hard copy: available on request, please contact school office	5p per page (hard copy)
Governors' allowances that can be incurred or claimed, and a record of total payments made to individual governors	Hard copy: available on request, please contact school office	5p per page (hard copy)



Information	How the information can be obtained	Cost
Class three: What our priorities are and how we are doing (strategies and plans, performance indicators, audits, inspections and reviews (current information as a minimum)		
School profile And in all cases: • Performance data supplied to the English Government or a direct link to the data • The latest Ofsted report • Post-inspection action plan	Website: https://www.compare-school-performance.service.gov.uk/school/100602/julian-s-school https://reports.ofsted.gov.uk/provider/21/100602 Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Performance management policy and procedure adopted by the governing board	Hard copy: available on request, please contact school office	5p per page (hard copy)
Performance data or a direct link to it	Website: https://www.compare-school-performance.service.gov.uk/school/100602/julian-s-school Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
The school's future plans; for example, proposals for and any consultation on the future of the school, such as a change in status	Hard copy: available on request, please contact school office	5p per page (hard copy)
Safeguarding and child protection	Website: https://www.juliansprimary.org.uk/safeguarding/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)



Information	How the information can be obtained	Cost
Class four: How we make decisions (decision making processes and records of decisions) (current information and previous three years, as a minimum)		
Admissions policy / decisions (not individual admission decisions)	Website: https://www.juliansprimary.org.uk/school-admissions/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Agendas and minutes of meetings of the governing body and its committees (NB this will exclude information that is properly regarded as private to the meetings)	Hard copy: available on request, please contact school office	5p per page (hard copy)
Class five: our policies and procedures (current written protocols, policies and procedures for delivering our services and responsibilities) (current information only; as a minimum these must include policies, procedures and documents that the school is required to have by statute or by its funding agreement or equivalent, or by the English government. These will include policies and procedures for handling information requests)		
Records management and personal data policies, including: Information security policies Records retention, destruction and archive policies Data protection (including information sharing policies)	Website: https://www.juliansprimary.org.uk/policies/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Charging regimes and policies This should include details of any statutory charging regimes. Charging policies should include charges made for information routinely published. They should clearly state what costs are to be recovered, the basis on which they are made and how they are calculated. If the school charges a fee for re-licensing the use of datasets, it should state in its guide how this is calculated (please see <i>How to complete the Guide</i> information)	Website: https://www.juliansprimary.org.uk/policies/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)



Information	How the information can be obtained	Cost
Class six: Lists and registers (currently maintained lists and registers only; this does not include the attendance register)		
Curriculum circulars and statutory instruments	Website: https://www.juliansprimary.org.uk/what-does-your-child-learn/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Disclosure logs	Inspection only please contact school office	Free
Asset register	Inspection only please contact school office	Free
Any information the school is currently legally required to hold in publicly available registers	Inspection only please contact school office	Free
Class seven: The services we offer (information about the services we offer, including leaflets, guidance and newsletters we produce for the public and businesses) (current information only)		
Extra-curricular activities	Website: https://www.juliansprimary.org.uk/breakfast-and-after-school-clubs-1/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Out of school clubs	Website: https://www.juliansprimary.org.uk/breakfast-and-after-school-clubs-1/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
Services for which the school is entitled to recover a fee, together with those fees	Website: https://www.juliansprimary.org.uk/policies/ Hard copy: available on request, please contact school office	Free 5p per page (hard copy)
School publications, leaflets, books and newsletters	Website: https://www.juliansprimary.org.uk/stream/newsletters/full/1/-// Hard copy: available on request, please contact school office	Free 5p per page (hard copy)

Schedule of Charges

Type of charge	Description	Basis of charge	Charge
Disbursement costs	Photocopying/printing @ pence per sheet (black and white)	Actual cost *	5 pence per page
	Photocopying/printing @ pence per sheet (colour)	Actual cost *	Not available
	Postage	Actual cost of Royal Mail standard 2 nd class	85 pence
Statutory fee	In accordance with the relevant legislation		Not applicable

*The actual cost incurred by the public authority

