

Payment and Fees – Terms and Conditions

1. Payment for chargeable Nursery provision is due half-termly in advance (from October 2026 and for subsequent payments). Additional top-up, early-start and late-finish sessions are subject to availability and must be agreed with the school in advance.
2. Payments if required are made via ParentPay. We do not accept card or cash payments at the school office.
3. **Additional hours** payment items are only shown on individual ParentPay accounts if pre-registered. **Miscellaneous** payment items (workshops and other payable activities) will be flagged by email or letter to each family prior to the activity date.
4. Fees remain payable if a child is absent from a pre-booked session, including absence due to illness or holidays.
5. Requests to change a child's sessions, including changing from part-time to full-time provision or from full-time to part-time provision, must be made through the Admissions Department – admissions@juliansprimary.org.uk. Any change request is subject to availability and cannot be guaranteed.
6. Parents/carers wishing to withdraw their child from the Nursery must provide four weeks' notice in writing. Fees remain payable during the notice period.
7. Correspondence and queries regarding payment items and other general enquiries should be made to nursery@juliansprimary.org.uk.
8. These terms and conditions are correct at time of publication but may be subject to change with notice.