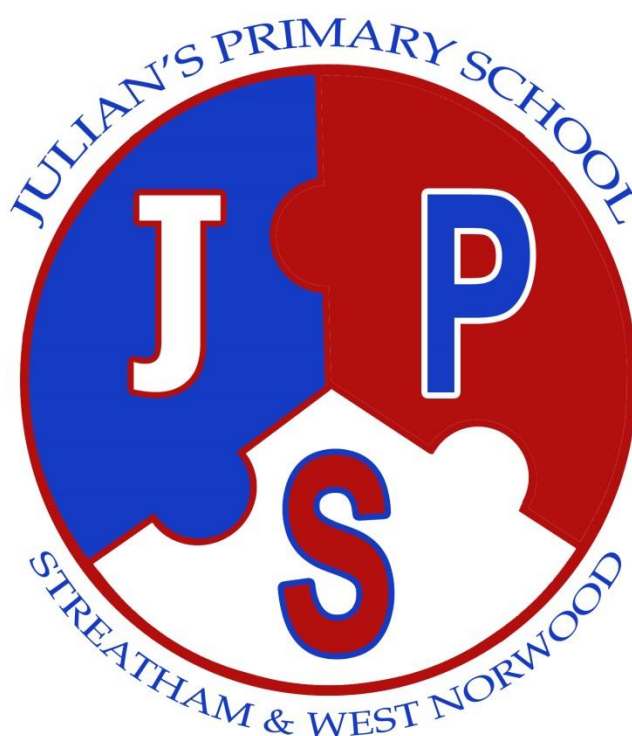


Julian's Primary School

CHARGING AND REMISSION POLICY

2024



Alison Møller
Executive Headteacher

Approved by Governing Body

Signed by Chair: C Davies

Date: 4th December 2024

Date of next review: November 2025

Document Control

Change Record

Date	Author	Version	Change Reference
July 2019		July2019	Draft policy presented at July 2019 committee amended to remove proposed late collection charge.
October 2020		Oct2020	No changes made to July 2019 approved policy
October 2021		Oct2021	Change to class visits/visitors section. Reference to school fund account removed
October 2022		Oct2021	
November 2024		Oct2021	

Distribution

Reviewers	Approvers	Distribution
Resources Committee	Resources Committee	All staff

Introduction

Under the charging provisions of the Education Act 1996, governing boards of maintained schools and academies must draw up a statement of their charging and remissions policy before they may charge for certain defined activities. The policy must also be available online. Julian's school's policy below can also be found on the school's website.

Education legislation demands that schools, subject to certain exceptions, may not charge for education provided during school hours. However, schools are permitted to charge for other items and experiences provided to the pupils. Schools may also invite voluntary contributions to help support these provisions. Schools have a duty to inform parent/carers on low incomes and in receipt of certain benefits that support is available towards certain costs when they are being asked to make contributions e.g., towards school visits.

Objectives and targets

The objective of this policy is to clarify which items and experiences that the school provides may have a charge levied upon them, how much of the cost the school expects parent/carers to be charged and who will be offered support to pay for items and experiences for their children. It will be no less generous than the local authority's (LA's) policy.

Action plan

At Julian's Primary School we believe the children benefit from outside visits, **residentials**, visitors and extra-curricular activities in sport and the creative arts. We follow government regulations on charging. When an event takes place during school time, we ask the parent/carers of the children benefiting to share the cost. Legally, we are requesting voluntary contributions, but if we do not receive enough to cover the cost, the activity may be cancelled.

Remission of charges

No child is barred from attending because his/her parent/carers have not contributed. The school reserves the absolute right to determine whether the level of voluntary contributions is sufficient to enable the activity to take place.

Families eligible for benefits, and others the Executive Headteacher believes are experiencing financial hardship, are not expected or pressured to pay, although may be asked to make a contribution. We keep such information confidential and handle situations discreetly.

Activities covered

If a child's parent/carer/carer wishes him/her to own books, instruments or materials used at school, then an appropriate charge will be made.

In year 6, children go on a school residential trip and spend four nights away within the school week. Government regulations allow us to charge the cost of board and lodging for children. **Parents/carers** in receipt of certain benefits will be asked to pay a reduced amount. **The school applies for a grant to cover the remainder of the total cost.**

Class visits/visitors

We do not want any child to miss these valuable experiences. Donations from the PTFA and lettings income subsidises the cost, if necessary, so that the entire class can benefit.

Queries

If you have a query about a charge, members of the office staff are available between 8.30am and 4.30pm.

Monitoring and evaluation

This policy will be monitored and evaluated in the light of changes to legislation and comments received from parent/carer/carers and other interested parties.

Reviewing

This policy will be reviewed by the Resources Committee of the governing board annually.

Next school review due: December 2026

