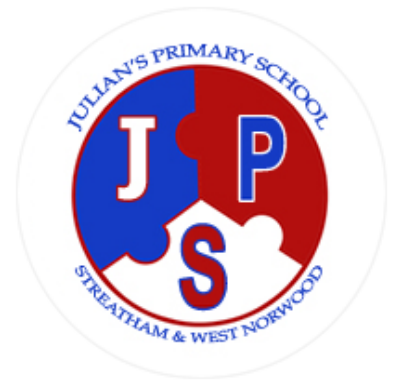




Job Description

Job Title: Class Teacher

Location: Julian's Primary School

Salary: Teachers Pay & conditions

Hours: as per STPCD

Contract type: Fixed term/Permanent

Reports to: Leadership Team

Main Purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions document
- Meet the expectations set out in the Teacher's Standards

The main duties and responsibilities of the role are:

- To take responsibility for planning and teaching lessons for all children in the designated class, following the school's plans, curriculum and schemes of work. Work in cooperation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupil, making accurate and productive use of assessment
- To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress, attainment and personal and social needs
- Adapt teaching to respond to the strengths and needs of pupils, ensuring each child has the opportunity to achieve the maximum of his/her capability
- To make appropriate educational provision for all children, including those who are more able, those with SEND and those learning EAL
- Where possible, to make sure that the majority of the children's work is closely linked to first-hand practical experience and that creative entry points are used to engage and enthuse children in their learning.
- To provide children with opportunities to manage their own learning and become independent and successful learners.
- To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and behaviour
- To foster each child's self-image and esteem and establish relationships which are based on mutual respect
- Collaborate and work with colleagues and relevant staff within the school
- To maintain a high standard of display both in the classroom and in other areas of the school

- To manage resources, equipment and materials so that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning
- To work closely and support colleagues to undertake medium and short term planning and the implementation of agreed schemes of work
- To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and behaviour are promoted in everyday classroom organisation and practice
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests
- To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school

Whole- school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in the further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others

Personal and professional Conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school

- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Contribute to the recruitment and professional development of other teachers and support staff
- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Develop effective professional relationships with colleagues
- Deploy resources delegated to them

Notes

- The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.
- Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. A postholder may be required to do other duties appropriate to the level of the role, as directed by the Executive Headteacher or line manager.
- The job description may be amended at any time in consultation with the postholder

Special Conditions of Service

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post, they will be required to give written permission to the Department to ascertain details from the Metropolitan Police regarding any convictions against them and, as appropriate the nature of such convictions.

Person specification

CRITERIA	QUALITIES
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Qualifications and experience	<u>Essential</u> • Qualified teacher status • Degree • Experience of a primary setting • Experience of working as part of a team • Experience of working with a range of needs <u>Desirable</u> • Experience of teaching in a diverse inner London school
Skills and knowledge	• Knowledge of the legal requirements of the National Curriculum and the foundation Stage. • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good IT skills, particularly using IT to support learning • Knowledge and experience of the characteristics of high quality teaching and the willingness to adopt new strategies for improving and sustaining high standards of teaching, learning and achievement for all pupils. • Ability to identify, take direction and respond to key issues affecting children's performance in progress. • Knowledge of delivering the curriculum subjects to students with complex needs. • Understanding of the welfare needs of children with complex learning disabilities and a knowledge of Health and Safety issues • Ability to set achievable targets and raise standards and enable staff to maintain good planning and assessment procedures. • Good understanding of issues associated with Inner City schools and commitment to promoting equality of opportunity in all aspects of school life. • Ability to communicate effectively both orally and in writing with pupils, parents/carers, staff and the wider community
Personal qualities	• A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure, prioritise and organise own workload effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Aptitude to work as part of a team whilst being self-motivated and action orientated • Commitment, enthusiasm and energy to undertake duties of this post

Equal Opportunity

The post holder will be expected to carry out all duties in the context of and in compliance with the Council's Equal Opportunities Policies.

Julian's Primary School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

Date of issue:

Signature of Post holder

Signature of Executive Headteacher